Parent Council meeting November 7, 2018

OFFICERS

Chair: Valerie Goulding Treasurer: Suzanne Doyle (Charter Council Rep)

Vice Chair: Louise Pryor Bistro Coordinator: Erika Hergenreder

Secretary: Dian Schaffhauser Faculty Rep: Daniel Elkin

PRESENT

Dian Schaffhauser, Milan Limonciello, Daniel Elkin, Kelci Muller, Suzanne Doyle, Aubrie Delyser, Kristin Mayville, Valerie Goulding

GENERAL MATTERS

We welcome Aubrie, whose daughter is a sophomore. Aubrey has volunteered to be the staff appreciation lunch coordinator after handling the food for the first dance of the year. Yay! Valerie said that if there are questions about the lunch, Aubrey ought to go to Daniel or Amy Pugel, who have both seen how the lunch has been handled in the past.

Valerie made a motion to include a new officer position -- the bistro coordinator -- in the bylaws.

Suzanne seconded that.

*The motion passed.*

FUNDRAISERS

On Back to School night and the Wine Sale event, there were $400 in manual cash sales; there was $600 run through Valerie's PayPal account. Eventbrite sales were also processed through her account. We cleared $600 on ticket sales; the profit from Dave Luce's sales will come later.

Dian will ask Dave what the formula is for figuring out how much of the wine sales we get. (Follow-up: Dave was surrounded by and interacting with customers in his wine shop, and there was no way Di could ask him what our percentage was.)

The wreath fundraiser will be a Bitney fundraiser rather than a parent council fundraiser, since Bitney can accept the checks, and we can't -- yet.

PC ACCOUNTING

Suzanne reported that she's been researching how to set up a non-profit for the Parent Council.

She started out thinking that we would have to update our bylaws and move forward with a continuation of the old Parent Council. But that has been suspended since 2010. She's been in contact with a couple of other parent council treasurers and with an attorney to find out what's needed for us to set up an operation for the current council. The attorney suggested that it sounds like we should start over.

Now Suzanne is trying to hunt down the Tax ID connected to the current bank account. Francesca has forwarded Suzanne the bank account statements, which have been going to Francesca forever.

We can move the class money over since those aren't our funds.

Suzanne expects the answer is that we can open up a new organization with a new account.

All expenditures will come out of the existing bank account until it is a minimum amount.

Suzanne walked us through the process of setting up the non-profit. She'll be doing this over the next several weeks.

Valerie has a burning question: Where has the Bistro grant of $1200 gone? Perhaps that mystery will be solved one day soon.

The AGC is at about $4,000. It hasn't yet reached every family.

Suzanne said that PayPal does not work. It refers to some random person.

Valerie said we need an aggressive push. We will help the school to get that going.

Valerie said she could set up an account with Square and we can bypass PayPal altogether. Once we have the new entity set up, that can happen.

Suzanne said that somebody needs to get into PayPal regularly and have the funds swept out. She would do it if she were given access to it. Kathy could provide that.

CALENDAR OF EVENTS

It would be cool, said Valerie, to have an online calendar of events.

DANCES

Day of the Dead was "amaze-balls"! Everything was wonderful.

We need to cue the Freshman Class on the next dance, which will be the Winter dance. It should be before the holiday break. Daniel suggested Dec. 14 between 6 and 9 p.m. We agreed on that date.

Kelly Casey is the advisor for that. She'll get the Freshman class ready to work on that.

Valerie would love to have a file containing the "How to jumpstart your class dance" information so that it isn't reinvented each time.

BISTRO

Erika sent these details in by email.

Briar Patch monthly roundup? We can apply after first of year for 2020.

Briar Patch Monthly donation ($60/month) status? That too, we can’t apply for it until after Jan. 2019.

Briar Path grant money ($1000 left) -- what to spend on? I suggest hanging on to it for transition to hot lunch program as we will likely need to purchase expensive equipment.

BriarPatch did give us a $250 gift card for this year. So far, I have used a little for fresh fruit. I’m hoarding the rest for possible tray of food for lunch. …more on that later

Food Bank… is everything going well there? Yes. Cole Ruble’s grandpa, Phil Ruble is picking up for us.

ATM card. Is this in use? No ATM card. New process wherein Suzanne has checks to reimburse us has solved issue with lengthy wait for reimbursement…as long as checks don’t get lost. (Can someone please follow up for Carolyn and either cut her a new check or find the one left on Angelina’s desk tomorrow? Suzanne will have amount.)

Are deposits being made by PC into PC account from Bistro proceeds? I don’t know where deposits have gone previously. There are currently about 23 deposit envelopes in PC drawer. They were in 3 different places, so Eric put them all in Kathy’s file. (Follow-up: Di took those home for safe-keeping. As soon as the new nonprofit is set up, Suzanne will make a deposit.)

Erika’s report: Need discussion re our preparation of food for hot food Fridays. Concerns have been raised about home preparation, and potential liability, both personal and for PC. I’m now purchasing ready- made food that just needs to be heated, which I can do at the school kitchen. We do still have one parent preparing something on alternating Fridays, but I think it’s tacos, so she’s cooking meat and bringing it in. We should make a decision whether this practice should continue to be sanctioned by PC…which giving reimbursement does. (The other parent has yet to request reimbursement, but I believe her intention is to do so.) So, please give me direction whether I should have her stop and see if she is willing to transition to what I’m doing, or whether we should stop any and all hot meals that don’t come from a restaurant. Along that line:

Cole’s mom (Heather Blair) and dad (Craig Ruble) are working on donations for Friday hot lunches. We drafted a donation letter. My name isn’t on it, and they are requesting donations on behalf of the school, as parent volunteers so no 501 issue. We are asking for trays of 30 portions that is ready to be picked up at 11:00 for service at 11:20. Craig, a salesman, has been briefed on the vision and mission, and he’s being turned loose to work his magic. If 25 restaurants provide us something, that will get us through the end of the year. Alternately, I suggested asking grocery stores for donations of frozen lasagna or something similar. (The kiddos loved the lasagna I brought last week.)

Last, Heather has also secured us an urn that isn’t an aluminum relic, and I’ve reached out to Ashley to see if she would be willing to set up the hot water daily, and put out instant oatmeal packets. For an off-brand, they are about .30 per packet at Smart and Final. Do we want to try and charge a quarter for them, or just put them out and provide them on a regular basis? (My next act would be to see if the Food Bank has any they can throw our way, or seek donation of a case or two from someone.) I would also ask whomever sets up the water to put out the free food basket in the morning, since we are accumulating a surplus.

STUDENT GOVERNMENT REPORT

Milan said the SGA is focusing right now on going through student concerns with advisories. He's hoping they'll address needs and wants. He's also intent on setting up a structure for the people who come after him. There's been fundraising issues. He'd like to get a list of ideas for how to do it. Valerie suggested that fundraiser ideas go to SGA to present to Parent Council.

He'd like to communicate a little more with the advisories about planning the dances, to make sure there are a sufficient number of student volunteers.

Kelci said that there's talk about getting backups for student reps.

There's a great roster of people handling student government.

President, Milan

VP, Ryan Smith

Secretary, Will Godwin

Treasurer, Kloe Ramirez

Money raised from the class dances go the individual class funds.

Daniel asked about t-shirt sales. The money from that sale will go where? Don't know!

TALENT SHOW

Kelci talked about fundraising. Those ideas have been sent along to the Charter Council fundraising committee.

"Bitney Community Night Big Picture, Big Talent"

It's morphed into a fundraising night to show off Bitney's talent to which the community is invited.

Scheduled for April 4, 2019, from 5 to 7:30.

Her goal is to raise $400 to benefit the school in general.

She wants to have different booths. The main event will be at the outdoor stage. Then there will be other booths. Then GSA would like a booth. They'll be selling baked goods.

General funds will come from raffle drawings and entrance fees.

Entry for $5; free for kids 3 and under; raffle tickets will be $1 each or 6 for $5.

Advertising will go to 8th graders at other middle schools to invite them to attend. Entry for them will be free.

Valerie also suggested that Kelci consider asking the 8th graders to perform too.

Kelci thought that might dilute the show, which is supposed to show off Bitney talents.

Here's what she needs:

Basic help. Student council is on board. Volunteers for set-up and breakdown.

Tents, like pop-ups.

The Parent Council is on board with this.

She will work out with the SGA and Daniel to set a date for auditions -- possibly in March.

CHARTER COUNCIL REPORT

Nothing to report.

FACULTY REPORT

Daniel will send us the names of the reps.

DIRECTOR

Kristin suggested physical outreach to families for the AGC.

Valerie suggested a separate meeting to focus on that.

EMAIL ADDRESSES

Those have been created.

COUNCIL SCHEDULE

That's still in the works.

Di to get minutes to Rosalee for posting to the website.

KUDOS

Carolyn for her dance efforts!

The parking lot is fabulous.

MISCELLANY

Valerie will call Sierra Cinemas to find out the details for our advertisement.

She will contact Roselee to find out about creating a new video ad.