Parent Council Meeting notes

September 5, 2018

PRESENT

Dian Schaffhauser, Daniel Elkin, Valerie Goulding, Milan Limonciello, Kristin Mayville, Anne Wolf, Sarah Tinkham, Suzanne Doyle, Erika Hergenreder, Carolyn Wright, Louise Pryor

NEW MEMBERS

We welcome new participants: Anne Wolf, Sarah Tinkham, Carolyn Wright.

Emails:

[Anne.wolf8@gmail.com](mailto:Anne.wolf8@gmail.com)

Sarah: [plumcrzypurple@hotmail.com](mailto:plumcrzypurple@hotmail.com)

Carolyn: [tailoredlearning@yahoo.com](mailto:tailoredlearning@yahoo.com)

Valerie said that aside from being "drunk with power," she hopes to leave a legacy of processes for the parent council operations.

DANCE COORDINATOR

Valerie suggested we need a dance coordinator, somebody to manage the four dances a year.

Daniel said the coordinator would work with the individual advisors. Each grade is given responsibility for one of the dances:

Sophomore-hosted dance: Dios de la Muertos, November 2

Freshman -hosted dance: Winter Dance

Senior-hosted dance: Valentine

Junior-hosted dance: Prom

As a trial run, Carolyn volunteered to manage the first dance, which takes place on November 2. The advisor of the sophomore class will contact the coordinator and work on figuring out the details.

PC ACCOUNTING

As of August 24, 2018, the parent council balance is $5,573.

Kathy provided that information to Kristin. Now Suzanne has it.

We also now have account statements for the last 12 months.

Di will check to find out where the checks are on Thursday, Sept 6, when she's there for bistro work.

Do we have pre-signed checks available? Kristin has checks we have one for $680, which is pre-signed, to cover the cost of fingerprinting checks for parent volunteers.

Suzanne said we need to start our own non-profit for fundraising. She said setting that up would probably take about three months. She explained the process, which includes filing forms with the state. Suzanne worried that we needed to get school board approval before we start soliciting. She believes the county sees itself in that role. Daniel disagrees. We are our own district, according to Kristin. We are under the county for a variety of services, including fiscal oversite.

Suzanne said it's not super-fast and suggested we use the services of an attorney. She'll seek the help of a pro bono attorney. She'll also confer with Lang Watters, a former parent council president, who was involved in this previously.

Suzanne sought the blessing of the parent council to take these efforts forward -- which we provided. She'll seek the same from the governance council.

She reported that now that she has numbers, she'll being working on a budget for 2018. She'll develop a draft. If we have projects for which we'll need budget, let her know details.

PC CALENDAR OF EVENTS

The parent council will now meet on the first Wednesday of the month. The dates are listed on the school website, under About/Parent Council:

<https://bitneyprep.net/about-us/parent-council/>

November 4: The wine-tasting fundraiser and silent auction is November 4, Sunday afternoon; tasting begins at 3 pm. Valerie proposed that we run a wreath sale fundraiser. She did it at another school and created a protocol with contacts and calendars. She raised $6,000. She said there was no staff time involved, but the students would need to distribute the order form to their family members and internship mentors. The delivery will be made to the school; then we have to be available during the school week to hand those out to the people who order them. There will be printouts with pictures of the wreaths from which to order. The sale would begin on November 4 at the wine tasting. The order would need to be in by Nov. 21.

*It is moved that we proceed with the wreath fundraiser as a test for 2018. The move was seconded. The motion passes.*

February 4: Northridge Nevada City. Contact: Rachel. Details: from 5-closing on that night, 10% of all sales go to Bitney. It’s our job to promote: KVMR, KNCO, newspaper, Facebook, Instagram, etc. Two weeks before we can print out 25 sheets of paper featuring 1/4-page coupons and provide them to Northridge. They will pass out to customers and to-go orders.

Possible Briar Patch Monthly "Round-Up". Erika is looking into this. For the whole month, whatever non-profit they have chosen for that month, people are invited to round up their grocery amount. Non-profits raise thousands of dollars that way.

Suzanne will handle the set-up of scrip set-up, like smile.com.

For next year, Valerie would like to line up donation requests among standard businesses, like Tractor Supply, B&C, Hills Flat, etc.

Oktoberfest: Working on it. Haven’t heard back from Grass Valley Brewery. Anyone have connections? 3 Forks, Ol’ Republic, Thirsty Barrel?

Erika thinks she knows somebody at Ol' Republic. She'll inquire. (Questions: Do you have a venue for fundraising. What would our cut be? How can we augment the fundraiser to monetize it more?)

Valerie will ask 3 Forks' Shana about hosting an event.

Anne will ask Jernigan's Grill.

Erika suggested an Oscar party to be hosted at the Onyx. (Please, Celine?!)

October 14: Bitney Campus Clean up day. Sunday, noon to 4 p.m.

Clean-up day in spring to be scheduled later in the year.

December 13: Staff appreciation day lunch: That's the week of final exams.

Mentor appreciation: Rather than hosting get-togethers, which didn't work the first time we tried it, we'll run an ad in The Union to thank all the intern mentors for the previous semester. Valerie said as our sophistication grows, perhaps we could profile a mentor business each week on Facebook.

Erika will provide organizations to Valerie that have made donations to the bistro for thanking on the Facebook.

Valerie's birthday is October 5! Make sure to wish her a happy day!

BISTRO

Erika reported that on her wishlist is a new fridge (donated?!), standup freezer (donated?!), waste basket, sign and electrician. (Sarah's partner is an electrician!)

Erika has somebody who might be able to procure a water cooler, but that's down the road, once electricity is repaired.

She's also seeking beautification volunteers. She wants to clean the room and spruce it up in other ways.

She'd like to seek prepared food from restaurants for Friday. Somebody will make tacos every other Friday. But she doesn't want to run afoul of public health. The ingredients will have to be purchased by the bistro. Erika will report back to us on how this unfolded in the next meeting.

Erika said she'll continue trying to find new volunteers to work in the bistro so she can focus on providing the food and shopping.

She'll also reach out to restaurants in the community for donated hot meals.

Carolyn offered to do shopping in Yuba City with her students for the bistro.

Briar Patch monthly donation of $60: Valerie suggested that we dedicate this to the bistro each month to cover the various foods that we make available to students.

Erika said the food bank donation was tiny. She's going to push for more.

BACK TO SCHOOL NIGHT

Refer to Back to School night plan and troubleshoot

Forms: Reviewed and approved (volunteerism, directory, AGC, raffle/silent auction donations, driver/chaperone, Advisor Volunteer positions

Volunteers: Contacted and primed for arrival at 5:15-5:30 for set-up and breakdown, salads and plates/utensils

Pizza: Di will order 20 or 25 pizzas from Little Caesar, since those are inexpensive.

Carolyn will pick them up in time for 5:45 delivery.

Check for payment of mobile fingerprinting… Erika has this, but she may need a replacement since the cost is expected to be less.

Raffle prizes: Onyx Tickets, Starbucks Gift Cards, Spa Gift Certificates.

Tables/Stations: Wine ticket sales, AGC, Fingerprinting/driving, Volunteerism (3), Raffle/Silent Auction Donations, Directory… possibly 8?

Set up pizza/salad/drinks in Bistro Dining area.

STUDENT COUNCIL

Milan Limonciello said the SC will work on the dances.

Also, he's hoping to get a t-shirt design done by a student. Then it will go a graphic designer (Louise volunteered!) to refine for reproduction on t-shirts. Giorgio is working at Precision Graphics; he might be able to get a good deal on designs.

Erika asked Milan to come up with a Bistro suggestion box, and he was all over it! Thanks!

He will talk up the free tacos in the Friday assembly this week.

Neo will also be coming in for the assembly as well.

MISCELLANEOUS

The parent council email address has been created: [parentcouncil@bitneyprep.net](mailto:parentcouncil@bitneyprep.net). This email goes to Valerie.

The Parent Council Page has been updated with contacts and Bistro volunteer schedule.

Valerie will continue to refine the Parent Council Calendar/Schedule. She asked where this should be placed so everyone can see and use it.

Bitney Folder on Google Drive -- Sharing with PC officers.

Gift to Heather Furby, who consulted with the school's governance council. Kristin has that covered.

KUDOS

Erika. Whoa! Rocking our world with so much fabulousness!

To our new volunteers: Thank you for stepping up!